

Lourdes A. Leon Guerrero Governor

Joshua F. Tenorio Lieutenant Governor Paula M. Blas Director

# INVESTMENT COMMITTEE MEETING DEFINED CONTRIBUTION PLAN

Thursday, January 24, 2019 Retirement Fund Conference Room

# MINUTES

## I. CALL TO ORDER

The Retirement Fund Investment Committee Meeting for the Defined Contribution Plan was called to order a 1:00 p.m. Thursday, January 24, 2019, in the Retirement Fund Conference Room. Investment Committee Chairman Wilfred P. Leon Guerrero officiated.

# **Board of Trustees Present:**

Wilfred P. Leon Guerrero, Chairman Gerard A. Cruz, Vice Chairman Albert H. Santos, Member Joe T. San Agustin, Ex-Officio

## **Staff Present:**

Paula Blas, Director

## **Investment Consultant Present:**

Cameron Systermans, Mercer Investment Consulting, Inc.

Trustees:

Joe T. San Agustin

Wilfred P. Leon Guerrero,Ed.D. Vice-Chairman Investment Committee, Chairman

Antolina S. Leon Guerrero Secretary

Gerard A. Cruz Treasurer Audit & Operations Committee, Chairman

Katherine T.E. Taitano Trustee

David M. O'Brien Trustee

Albert H. Santos

## II. ACTION ITEMS

- 1. December 14, 2018 Regular Investment Committee Meeting Minutes
- 2. October 19, 2017 Due Diligence Meeting Minutes for the Quarter Ended September 30, 2017
- 3. January 25, 2018 Due Diligence Meeting Minutes for the Quarter Ended December 31, 2017
- 4. April 26, 2018 Due Diligence Meeting Minutes for the Quarter Ended March 31, 2018
- 5. July 24, 2018 Due Diligence Meeting Minutes for the Quarter Ended June 30, 2018
- 6. October 24, 2018 Due Diligence Meeting Minutes for the Quarter Ended September 30, 2018

Committee Vice Chairman Gerard Cruz, seconded by Committee Chairman Wilfred Leon Guerrero, moved to approve the Minutes of the December 14, 2018 Regular Investment Committee Meeting, subject to technical corrections; and to table the Minutes of the October 19, 2017, January 25, 2018, April 26, 2018, July 24, 2018 and October 24, 2018 Due Diligence Meetings. Without objection, the motion passed.

## III. OPEN ITEMS

None

## IV. NEW BUSINESS

1. DC Plan Quarterly Performance

Committee Chairman Leon Guerrero stated that Cameron Systermans of Mercer Investment Consulting, Inc. provided an overview of the DC Plan's Investment Performance for the Quarter Ended December 31, 2018.

Mr. Cameron also provided an overview on the manager search process and evaluation process. A short-list of suitable investment managers consists of:

- William Blair (Blair)
- Jackson Square Partners (JSP)
- Loomis, Sayles & Company (Loomis)
- Westfield Capital Management Company (Westfield)

## **Recommendation:**

Committee Chairman Leon Guerrero stated that Mercer's recommendation is to replace ClearBridge U.S. Mid Cap Core, DFA U.S. Small Cap Value, and Champlain U.S. Small Cap Core with AB U.S. SMID Cap Value and William Blair U.S. SMID Cap Growth. Mr. Systermans stated that the combined 401(a) and 457(b) assets invested in each of the existing Small and Mid Cap options will be divided equally into the new U.S. SMID Cap Value and Growth funds.

Committee Vice Chairman Gerard Cruz, seconded by Committee Chairman Wilfred Leon Guerrero, moved to accept Mercer Investment Consulting, Inc.'s recommendation to replace ClearBridge U.S. Mid Cap Core, DFA U.S. Small Cap Value, and Champlain U.S. Small Cap Core with AB U.S. SMID Cap Value and William Blair U.S. SMID Cap Growth. Without objection, the motion passed.

# V. INFORMATIONAL ITEMS

1. 5-Year Plan

A copy of the 5-Year Plan was provided to the Committee for review and informational purposes.

## VI. OPEN DISCUSSION

None

## VII. CORRESPONDENCE

None

## VIII. ANNOUNCEMENTS

1. Next Due Diligence Meeting: April 25, 2019

Committee Chairman Leon Guerrero informed the Committee that the next Quarterly Performance meeting is tentatively scheduled for April 25, 2019.

# IX. ADJOURNMENT

There being no further business before the Investment Committee, a motion was made by Committee Vice Chairman Gerard Cruz, seconded by Committee Chairman Wilfred Leon Guerrero, to adjourn the meeting at 1:25 p.m. Without objection, the motion passed.

Respectfully submitted,

JACKLÉ M. BLAS Recording Secretary **AFFIRMED:** 

WILFRED P. LEON GUERRERO, Ed.D.

**Investment Committee Chairman**